

1. **APPROVAL OF MINUTES:** Approval of the minutes from the June 22, 2015, Potter County Commissioners' Court meeting.

---

MOTION was made by Commissioner Murguia: I make a motion that we accept the minutes as presented.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

---

2. **BUDGET AMENDMENT:** To consider and act upon a budget amendment for the fiscal year 2014-2015. [Hood]

---

MOTION was made by Commissioner Church: I move we approve the 2014-2015 budget amendment as presented.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

---

3. **QUARTERLY BUDGET COMPARISON:** To recognize the 3<sup>rd</sup> quarter comparison report for FY14 and FY15.

---

The quarterly budget comparison report was so recognized.

See Documentation

---

4. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of June 17, 2015 through July 8, 2015. [Hood]

---

Judge Tanner referenced Vouchers checks Nos. 163042-163379 and wire #567-575 in the total amount of \$2,845,920.70.

MOTION was made by Commissioner Vaughn: I move that we approve the vouchers as presented by the County Judge for the period so listed.

SECOND for discussion was made by Commissioner Murguia.

AYES: Commissioners Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

---

**5. INSURANCE REPORT:** To recognize the insurance fund report. [Holland]

---

Kay Holland, Human Resources Director, spoke before Commissioners' Court.

The insurance fund report was so recognized. See Documentation

---

**6. ELECTIONS:** Vote Centers. To inform the Court that Potter County has received approval from the Secretary of State to implement county-wide voting (Vote Centers) for the November 3, 2015 election. §501.032(a)(3) [Huntley]

---

Melynn Huntley, Elections Administrator, provided information to Commissioners' Court.

The Secretary of State's approval was so recognized. See Documentation

---

**7. ELECTIONS:** Order of Election. To order that a Liquor Option Election be placed on the November 3, 2015 ballot in JP1 to legalize the sale of beer and wine for off-premise consumption. §501.037 [Huntley]

---

Melynn Huntley, Elections Administrator, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Church: I move that we, the County Commissioners, allow the order to place the Liquor Option Election on the ballot November 3, 2015, in JP1 to legalize the sale of beer and wine for off-premise consumption.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote. See Documentation

---

**8. ELECTIONS:** Clarification of JP Precinct boundaries and Voting Precinct boundaries to resolve County mapping conflicts. [Kemp, McBride, Huntley, Horn]

---

Melynn Huntley, Elections Administrator, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Murguia: I make a motion that we modify the JP map Precinct boundaries in accordance with the Voting Precinct boundaries to resolve County mapping conflicts.

SECOND was made by Judge Tanner.

AYES: Commissioners Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

---

- 9. VETERANS HIGHWAY:** To hear a report from Jack Barnes regarding the renaming of State Highway Loop 335 to Veteran's Highway to honor local veterans. [Barnes, Tanner]
- 

Jack Barnes, Retired U.S. Navy Veteran, made a request before Commissioners' Court.

Passed until next Commissioners' Court meeting. See Documentation

---

- 10. RADIO TOWER LEASE – BUSHLAND INDEPENDENT SCHOOL DISTRICT – SHERIFF:** To consider and act upon approving a lease allowing the Sheriff's Department to locate a radio antenna and related equipment on BISD property. [Kemp]
- 

Sheriff Thomas gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Church: I move that we approve a lease allowing Sheriff's Department to locate a radio antenna and other equipment at the Bushland Independent School District. SECOND was made by Commissioner Vaughn.

AYES: Commissioners Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote. See Documentation

---

- 11. TOWN OF BUSH SUBDIVISION PLAT – RELEASE OF INTEREST IN UNDEVELOPED ROADS AND ALLEYWAYS:** To authorize the release of any County interest in the following tracts appearing on the subdivision plat of Bushland: [Kemp]

- a. A tract between Block 52 – 54, and between Block 52 and Block 53, and a tract of Block 35. [1<sup>st</sup> Baptist Church, Bushland]
  - b. A tract in Block 40, originally plotted as alleyway. [Thomas-Israel Consulting Engineers]
- 

MOTION was made by Commissioner Vaughn: I make a motion that we release the interest in the undeveloped roads and alleyways and authorize a release of any County interest in the following tracts appearing on the subdivision plat of Bushland for both A & B of the two items on the agenda.

SECOND was made by Commissioner Church.

AYES: Commissioners Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote. See Documentation

---

- 12. POTTER COUNTY STADIUM:** To hear a report on improvements at the stadium, and to consider and act upon a proposal from the lessee for needed improvements and repairs. [Tucker, Kemp]

---

Stephanie Tucker, Amarillo Sox General Manager – Southern Independent League, spoke before Commissioners' Court.

Mike Head, Facilities Maintenance Director, spoke before Commissioners' Court.

MOTION was made by Commissioner Murguia: I move to approve repairs for the grease trap in the amount of \$2990.00, funds to come from Contingency Account.

SECOND was made by Commissioner Church.

AYES: Commissioners Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

---

- 13. PARKING LOT – SANTA FE BUILDING – AGREEMENT WITH AT&T:** To consider and act upon approving a written contract with AT&T for use of parking spaces. [Kemp, Tanner]

---

MOTION was made by Commissioner Church: I move to approve a written contract with AT&T for use of parking spaces.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

---

- 14. LOCAL GOVERNMENT CORPORATION:** To provide an update on the Local Government Corporation. [Murguia]

---

A LGC update was given by Commissioner Murguia.

---

- 15. POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Head]

---

Mike Head, Facilities Maintenance Director, gave a report to Commissioners' Court on various County Projects.

No action was taken.

---

- 16. ROAD AND BRIDGE BUILDING REPAIR:** To consider and act upon approving proposal #031708 from Talon LPE, for the repair of the Road and Bridge building in the amount of \$23,630.79 utilizing Buyboard Contract #2012 Area 1 – TAL. \$10,000.00 is to be used from the Road and Bridge building maintenance fund and the remainder to be transferred from the road materials fund. [Harder, Ysaguirre, Head]

---

Sebastin Ysaguirre, Road and Bridge Superintendent, made a request to Commissioners' Court.

MOTION was made by Commissioner Church: I move we approve proposal #031708 for the repair of the Road and Bridge building in the amount of \$23,870.00 - \$10,000.00 coming from the Road and Bridge Building Maintenance Fund and the remainder to be transferred from the Road Materials Fund.

SECOND was made by Commissioner Murguia.

AYES: Commissioners Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

---

- 17. JP3 GARAGE BUILDING REPAIR:** To consider and act upon repairing 2 garage doors at Justice of the Peace #3 as a result of wind damage. Funding to be determined. [Harder, Head]

---

MOTION was made by Commissioner Murguia: I make a motion that we approve repairing 2 garage doors at JP #3 as a result of wind damage - Funds to come from Insurance Claims Account.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

---

- 18. BALLOT PROCESSING AGREEMENT:** To consider and act upon approving the included agreement for paper ballot processing services with Election Systems & Software, LLC. [Harder, Huntley]

---

Melynn Huntley, Elections Administrator, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Murguia: I make a motion that we approve the agreement for paper ballot processing services with Election Systems & Software, LLC.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

---

**19. FORMAL PROPOSAL #1108-15 EMPLOYEE BENEFIT PLANS:** To hear a report from Kay Holland, consider and act upon the following award recommendations, and authorize the County Judge to sign all final agreements as they become available.

1. Award Formal Proposal #1108-15, for medical, third party administrator, and pharmacy.
2. Award Formal Proposal #1108-15, for basic life, dependent life, voluntary life and AD&D.
3. Award Formal Proposal #1108-15, for dental and vision. [Harder, Holland, Insurance Committee]

---

Kay Holland, Human Resources Director, gave a report to Commissioners' Court.

1. MOTION was made by Commissioner Murguia: I make a motion that we approve Formal Proposal #1108-15, for medical, third party administrator, and pharmacy per the recommendation of the Insurance Advisory Committee to TAC Blue Cross/Blue Shield Texas.

SECOND was made by Judge Tanner.

AYES: Commissioners Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

2. MOTION was made by Commissioner Church: I move we award Formal Bid #1108-15, for basic life, dependent life, and voluntary life to Voya.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

3. MOTION was made by Commissioner Murguia: I make a motion that we award Formal Proposal #1108-15 for dental and vision per the recommendation of the Insurance Advisory Committee, the dental to Metlife and vision to Metlife/VSP.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

---

- 20. FORMAL BID #1110-15 JANITORIAL SUPPLIES:** To consider and act upon the award of Formal Bid #1110-15 Janitorial Supplies to the various listed vendors with the lowest and best bids. To draw for the award of tie bids in line item #6 and #10. [Harder]

---

A drawing was held for Items #6 and #10 between Miller Paper Company and Wagner Supply. David Harder, Purchasing Agent, assigned numbers to the two vendors for the drawing as follows:

#1 – Miller Paper Co.

#2 – Wagner Supply

#2 – Wagner Supply was randomly drawn by Commissioner Vaughn.

MOTION was made by Commissioner Church: I move that we approve the awarding of Formal Bid #1110-15 Janitorial Supplies to the various listed vendors with the lowest and best bids.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

---

- 21. EMPLOYMENT ITEMS:** To consider and act upon the following employment items:

**Extension Office:** The hiring of Austin Voyles as a replacement for the Extension Agent – Ag, Nathan Carr, effective June 15, 2015.

See Documentation

---

MOTION was made by Commissioner Murguia: I make a motion that we approve the employment items as presented.

SECOND was made by Judge Tanner.

AYES: Commissioners Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

---

- 22. JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.

---

Jail population of 445 (82 female; none in Childress) was given by Judge Tanner.

---

- 23. COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the county.

---

No County insurance items were presented.

- 24. EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.

---

No executive session was needed.

---

- 25. AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.

---

No agenda items were given.

---

\*\*\*\*\*

County Judge Nancy Tanner adjourned the Potter County Commissioners' Court until 9:00 a.m., Monday, July 27, 2015, in the Potter County Commissioners' Courtroom at 500 S. Fillmore, Room 106, Amarillo, Texas.

\*\*\*\*\*

I attest that the above proceedings are the true and correct notes/minutes taken in my capacity as ex-official for the Commissioners' Court of Potter County.

Signed this the 13<sup>th</sup> day of July, 2015.

Julie Smith, Potter County Clerk

By: Stephnie Menke, Deputy